

HOLY ANGELS' SR. SEC. SCHOOL, SAHIBABAD

(Estd. 1976, Affiliated to CISCE, NEW DELHI)

REGISTRATION FOR NEW ADMISSION LKG 2021-22

- 1. Registration – 7th September to 15th September 2020 (8.30am to 12.30pm)**
 - Forms are available only from the school office counter.
 - Registration and office charges will not be refunded in any case.
- 2. Submission of Forms: 16th September to 21st September 2020 (only on working days and during school hours.)**
 - Last date for submitting the form 21st September 2020.
 - No form shall be accepted after the given date and time.
 - Incomplete forms will be rejected without any notice.
 - All the furnished information should have proper document proof.
- 3. Interaction: 17th September onwards. Online interaction between the child and teacher together with parents as per the agreed date and time.**
- 4. Results: 22th September 2020 at 2 pm on school website (www.holyangelsbd.org).**
- 5. Admissions: 23rd to 30th September 2020 (8.30am to 12.30pm).**
 - St. Joseph's K.G School is the K.G wing of Holy Angels' Sr. Sec. School.
 - **Once admission is taken, the fees will not be refunded even if the admission is withdrawn by the parent.**
- 6. The candidates who are taking admission will have to attend the preparatory class from February to March 2021. If classes are organized, requirements will be informed later.**
- 7. Eligibility: The child's age must be **above 3 years and below 4 years on 31st March 2021.****
- 8. Preparatory school experience certificate of at least 3 months if attended.**
- 9. Fee Payment: First payment at the time of admission is only by Demand Draft drawn in favor of **St. Joseph's K.G School****

COPIES OF RELEVANT DOCUMENTS TO BE ATTACHED WITH THE REGISTRATION FORM

*** For All candidates:**

1. Municipal **Birth Certificate** clearly showing the **name of the pupil and parents** (certificate issued by hospitals / affidavits **will not be acceptable**)
2. Copy of Ration Card / Election Photo Card/ Electricity bill / MTNL Telephone Bill / Jal Board Bill/ Aadhaar Card **for address proof.**
3. ID Proof (Both parents)
4. Parent's (Both): Certificates of parent's qualification, certified copy of parent's income.

*** Anglo-Indians / Christians**

1. Letter from the Hon. Secretary of the All- India Anglo – Indian Association, Delhi Branch (for Anglo-Indians)
2. Certificate from the **Parish Priest** or Pastor of their respective Church.
3. Baptism Certificate.

* **Divorcees:** Proof of Divorce.

* **SC, ST, OBC and EWS candidates should attach their documental proof of the same.**

* **Widow / Widower:** A copy of the Death Certificate.

* **Alumni:** A copy of School Leaving Certificate or Board Examinations and Alumni Association Membership / Registration Number if any.

* **Sibling:** Fee Receipt copy, School ID Card, Annual Report Card.

* **Transfer:** A copy of Transfer order / New Appointment letter (from other state)

* **For BPL category: Certified copy of BPL card.**

* **Mere Registration, Interaction and Identification do not guarantee admission**

* No request for changing the Schedule will be entertained.

* **The School reserves** the right to a class suited to his/her level. Admission is finalized strictly on Merit as per the decision of the management and the payment of the prescribed fee. The management reserves the right to refuse admission to any student without giving any reason or explanation.

* **The principal reserve the right to assign and re-assign sections to any pupil as per the requirement**

* **No recommendations** will be entertained. Recommendations by its very nature may take away the possibility of your child getting admitted in the school.

* **List of Final selected candidates** will be displayed in the school website (www.holyangelsbd.org)

* Irregular attendance, habitual intention to school work, obscenity in work or act, insubordination to school authorities, even outside the school precincts, any behavior considered by the principal not suitable for the general good of the school and for the students are sufficient reasons for fine, suspension or even dismissal.

* For a withdrawal of a student from the school at least one calendar month notice must be given in writing otherwise a calendar month fee will be charged.

* The name of the pupils who remain absent for two weeks without leave application and intimation shall be struck off from the rolls.

* **NB –**

1. It is the responsibility of the parent/guardian to clarify all the doubts regarding the fee structure applicable for their ward before finalizing the admission.

2. The school reserves the right to cancel any admission at any stage, if the admission is found to be taken on false information.



Principal

Date: 19/08/2020